



COUNCILMEMBER KEVIN FAULCONER
CITY OF SAN DIEGO
DISTRICT TWO

MEMORANDUM

DATE: June 4, 2007
TO: Honorable City Councilmembers
FROM: Councilmember Kevin Faulconer, Audit Committee Chair
SUBJECT: Nominations for the Audit Committee's Ad Hoc Advisory Committee on Review Procedures

The Audit Committee Charter provides that the Audit Committee shall be advised from time-to-time by an ad hoc advisory committee. As stated in the Charter, this committee shall be:

"...created and established only for the purpose of advising on questions with clearly defined objectives, and shall be temporary in nature, and shall be dissolved upon the completion of the objectives for which the advisory committee was created.

The advisory committee shall initially consist of at least three members, one member who shall be appointed by the Mayor, and two members who shall be appointed by the Committee.

The advisory Committee members shall be citizens selected for their accounting or audit expertise or financial management expertise. Each of the members shall serve without compensation."

I am requesting that Councilmembers submit any recommendations for an ad hoc advisory committee to me by June 15, 2007. The purpose of this ad hoc advisory committee will be to advise the Audit Committee on policies and procedures.

Thank you.

CC: Michael Aguirre, City Attorney
Andrea Tevlin, IBA